



Monday, Jan 30, 2023 6:00pm

Fresh Harvest Kitchen

9 East Ave Unit F

Westerly, RI 02891

## Minutes Jan 30, 2023

### 1. Call to Order

P. Moreschi called the meeting to order at 6:08pm. P. Moreschi, C. Collins, K. Keiffer, G. Fuller, S. Terranova in attendance.

### 2. Acceptance of Meeting Minutes

C. Collins made a motion, K. Keiffer 2nd November 28, 2022, motion passed 3-0

C. Collins made a motion, K. Keiffer 2nd January 16, 2023, motion passed 3-0

### 3. Reports

**3a. RI USDA- NRCS State Conservationist-** Jameson Long provided a written report prior to the meeting.

-EQIP: 81 applications

-AMA: 29 applications

#### New Hires:

Cassius Spears was selected as the new State Resource Conservationist

1 new conservation planner technician Crystal Lavin

Southern District practices completed since 11/25/2022:

-Total money paid out \$346,682.96

-26 CSP Contacts

-0 AMA Contract

-26 EQIP Contracts

Right now we are preparing all of our applications for ranking and rankings have been submitted to the DCs for review. Deadlines for internal staff have been extended with the proposed obligation deadline still in effect. By February 15<sup>th</sup> we will know who is selected for funding through pre-approvals.

| FY 2023 Deadlines for Programs                                 |   |  | Updated 12/21/2022                  | NO CHANGE          | NO CHANGE          |                    |                                |                  |                              |
|--|---|--|-------------------------------------|--------------------|--------------------|--------------------|--------------------------------|------------------|------------------------------|
| Application to Obligation Process & timeline                   | Division responsible for action         | CSP Renewals FY2023 - final                  | EQIP, AMA, CSP: FY 2023 - final     | EQIP OYSTER -final | ACEP (ALE) - final | ACEP (WRE) - final | RCPP18, 2036 statewide project | RCPP - EQIP 2014 | CSP Renewals 2024            |
| Signup Publicly Announced on website                           | PRG & PAT                               | March 18 2022 notify qualifying participants | Sept 23, 2022                       | Sept 23, 2022      | Sept 23, 2022      | Sept 23, 2022      | Mar 10, 2023                   | Mar 10, 2023     | around Mar 18, 2023 - notify |
| Publish Rankings in CART & website                             | PRG                                     | Oct 7  | Dec 9, 2022                         | Dec 9, 2022        | Dec 9, 2022        | Dec 9, 2022        | Apr 7, 2023                    | Apr 7, 2023      |                              |
| Batching Period Signup Deadline (Application)                  |   | April 15, 2022                               | Dec 16, 2022                        | Dec 16, 2022       | Dec 16, 2022       | Dec 16, 2022       | Apr 14, 2023                   | Apr 14, 2023     |                              |
| Planners have rankings to DCs for review                       | FO                                      | Oct 21, 2022                                 | Jan 20, 2023                        | Jan 20, 2023       | Jan 20, 2023       | Jan 20, 2023       | May 5, 2023                    | May 5, 2023      |                              |
| NEPA Submittals due to Resources                               | FO                                      | Oct 21, 2022                                 | Jan 20, 2023                        | Jan 20, 2023       | Jan 6, 2023        | Jan 6, 2023        | May 5, 2023                    | May 5, 2023      |                              |
| Application Rankings Submitted                                 | FO                                      | Nov 4, 2022                                  | Feb 3, 2023                         | Feb 3, 2023        | Jan 20, 2023       | Jan 20, 2023       | May 19, 2023                   | May 19, 2023     |                              |
| Pre-Approvals Selected (SAT S)                                 | PRG                                     | Nov 11, 2022                                 | Feb 17, 2023                        | Feb 10, 2023       | Jan 27, 2023       | Jan 27, 2023       | June 2, 2023                   | June 2, 2023     |                              |
| SLR/OAR submission deadline                                    | FO                                      | Dec 2, 2022                                  | March 17, 2023                      | Feb 24, 2023       | March 10, 2023     | March 10, 2023     | June 23, 2023                  | June 23, 2023    |                              |
| Rhode Island Obligation Deadline                               |   | Dec 16, 2022                                 | April 7, 2023                       | March 10, 2023     | March 18, 2023     | Aug 15, 2023       | July 14, 2023                  | July 14, 2023    |                              |
| NHQ Required: Last Day to Obligate FUNDS                       |   | Dec 30, 2022                                 | NHQ Date: Sept xx, 202x NB 440-xx-x |                    |                    |                    |                                |                  |                              |
| <b>NHQ Required: Last Day to Return Funds July 27, 2023</b>    |   |  |                                     |                    |                    |                    |                                |                  |                              |
| Funds Assessment - ask for more \$ based on application in PT. | All FA programs: March 1 & June 1, 2023 |  |                                     |                    |                    |                    |                                |                  |                              |



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**3b. RI Association of Conservation Districts** Cassius Spears Sr.

No update

**3c. RI State Conservation Committee** Phil Moreschi . next meeting Feb 9<sup>th</sup> Warwick

State Legislative Meet and greet Feb7th. Clark, Katy, Phil will attend.

**3d. District Manager** Gina Fuller

**i. Agreements Update**

AT 535 is updated and staff are working on FY 23 funding. SRICD has 20 hrs a week for staff and time for the District Manager.

NACD TA 2021 is complete, RIACD to received first payment. Agreement includes 40 hrs for each district.

RCPP Implementation, SRICD has 20hours a week.

Outreach is on track, NRCS has new outreach specialist. District Managers to meet with NRCS to plan this year's outreach events.

RCPP Stormwater. Modifications to agreement may be needed. SRICD is seeking additional applicants.

People's Garden RPF for 2023 has been released, applications due Jan 31 2023. SRICD expecting 3-4 applications based on phone calls. Received.

NRCS PL 566 stakeholder and public meetings were held on January 24 2023. Morning meeting with the towns was a success, robust participation from all towns.

**ii. Grants-**

United Way Summer Learning Program, we anticipate hearing from UW soon for another year of funding.

SRICD has Caitlyn Blankenship onboard as of Jan 1as part of Mystic STEM Mentoring/Westerly Education Program with funding from RI Foundation and Westerly Public Schools. SRICD will house the Statewide STEM Coordinator (C. Blankenship).

RI Infrastructure Bank (RIIB) MRP with Richmond Plan is complete, SRICD is continuing to work with Richmond to identify projects for the Action Grants anticipated in February.

RIIB Westerly/RIDOT Stormwater continues to move forward. NBEP grant funding is complete. SRICD received funding from the RI Foundation in December for the Fresh Harvest Kitchen.

**iii. Legislative Meet and Greet**

February 7 at 3:00 pm

At the Statehouse, Second Floor, outside House Chambers, for after session period, K. Keiffer, C. Collins, P. Moreschi to attend. G. Fuller will not attend, R. Stoops and C. Blankenship to represent SRICD.

**3e. Other Board Reports**

**i. Reporting Board Member Hours**

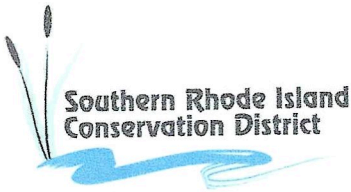
Katy 24 Phil 18 Clark 17

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#### 4. Old Business

- 4a. Resolution Authorizing Signatures on Washington Trust Bank Account for SRICD

K. Keiffer made a motion to approve the "Resolution of Lodge, Association, or Other Similar Organization" and "Account Agreement" between the Washington Trust Co. and the SRICD, C. Collins made the second, motion passed 3-0.

- 4b. Resolution Authorizing Signatures on Washington Trust Bank Account for Fresh Harvest Kitchen

K. Keiffer made a motion to approve the "The certification of accuracy of prior certification" and "Corporate Authorization Resolution", and "Account Agreement" between the Washington Trust Co. and the SRICD doing business as the Fresh Harvest Kitchen, C. Collins made the second, motion passed 3-0.

- 4c. Fresh Harvest Kitchen Update

SRICD to establish an Advisory Committee for the Fresh Harvest Kitchen. Membership should include SRICD Board representation, technical experts, fishers, farmers, restaurateurs. Kitchen manager job description to be updated by Gina. Advisory Board to review job description and help with hiring/interviews. Other tasks include developing a business plan, complete Operations Manual and Kitchen Use agreements. J. Jarvis is no longer serving as HACCP Manager and will be moving on from the FHK project. K. Keiffer to call fishers for advisory committee and contact Rachel about co-op model.

#### 5. New Business

None

#### 6. Future Agenda Items

Review of RISCC Guidelines

#### 7. Adjournment

C. Collins moved to adjourn at 8:26pm, K. Keiffer made the second. Motion passed 3-0.

Meeting minutes approved

Clarkson C. Collins

3/27/23

Clarkson Collins, Secretary

DATE 03/27/23