



Monday, Jan 9, 2023 6:00pm

Fresh Harvest Kitchen

9 East Ave Unit F

Westerly, RI 02891

Minutes Jan 9, 2023

1. Call to Order

P. Moreschi called the meeting to order at 6:12 pm. K.Kieffer, P. Moreschi, C. Spears Sr., G.Fuller, and S. Terranova present. C. Collins joined the meeting at 6:30pm.

2. Reports

2a. RI Association of Conservation Districts Cassius Spears Sr.

C. Spears and G. Fuller provided the details of the NACD Annual meeting in New Orleans in February. Discussion ensued. Collins made a motion to send K. Kieffer to the 2023 NACD annual meeting in New Orleans, C. Spears made the 2nd. Motion passed 4-0.

C. Spears and G. Fuller updated the Board on the discussions at RIACD regarding grants to districts. RIACD determined the RIACD will provide 3% of the 10% Indirect on Cooperative Agreements managed by each District to the District managing the agreement.

C. Collins joined the meeting.

2b. District Manager Report Gina Fuller

G. Fuller introduced S. Terranova and proposed the Board consider bringing Mr. Terranova on as in-house legal counsel to support the District Manager on current and upcoming projects which will involve a variety of contracts. Discussion ensued and the Board will consider the item at its next meeting. K. Keiffer and P. Moreschi will work with the District Manager to clarifying the process and prepare for action at the next meeting. G. Fuller also reported on engaging a certified accounting firm, Pucci, Fusaro, and Greene to work with the District Manager to review accounting procedures and prepare for future accounting and reporting requirements, including annual audits to be submitted to the federal government based on annual revenue thresholds and anticipated projects and funding. S. Terranova left the meeting.

Grants executed in December- SWIG Westerly, Main Street, RI Foundation Mystic STEM Advantage, and RI Foundation Fresh Harvest Kitchen.

3. Required Annual Board Actions

3a. Annual Calendar

C. Collins made a motion to approve annual calendar for 2023 with meeting location to be at 9 East Ave unit F. K. Kieffer made the second. Motion passed 4-0.



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3b. Board Officers and Update to SRICD Banking Documents

C. Collins made a motion, K. Kieffer made the second to add K. Kieffer and P. Moreschi to the banking documents at Washington Trust for the SRICD Board to take action to affirm Directors/officers to be listed on required bank Resolution form. Motion passed 4-0.

3c. Board to vote to affirm continued delegation of authority to District Manager for "regular business" activities including annual renewal of in-house counsel. K. Kieffer made a motion to table until next meeting.

4. Fresh Harvest Kitchen Discussion and Action

4a. Board to consider a recommendation and take action on the formal structure of the Fresh Harvest Kitchen. The recommendation is the FHK should remain a project of the SRICD for the foreseeable future and authorize the District Manager to complete the appropriate paperwork with the State of Rhode Island. C. Collins made a motion to table until the next meeting.

K. Kieffer made a motion, C. Collins made the second to add K. Kieffer and P. Moreschi to the banking documents at Washington Trust for the Fresh Harvest Kitchen on required bank Resolution form. Motion passed 4-0

5. Possible Executive Session RI 42-46-5(a) 1

No Executive Session

6. Future Agenda Items

SRICD Board Re-organization and appointments to RIACD & RISCC

7. Adjournment K. Kieffer made motion to adjourn, C. Spears made the second 2nd. Motion passed 4-0 9:13pm

Next meeting Monday January 16th at FHK at 6 pm.



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SRICD Proposed Annual Calendar 2023

Month	Monday	Key Tasks
January	9	
January	30	Financial Report Annual Affirmations: <ul style="list-style-type: none"> • DM's signature authorities • Officers • Appointments to RIACD, RISCC, subcommittees
February	No Meeting	
March	27	Strategic Plan Review
April	24	Financial Report
May	22	Staff Reviews
June	26	Next Year's Budget
July	24	Annual Report Financial Report
August	28	Review/Update Employee Handbook and Policies
September	25	
October	23	Financial Report
November	27	Review and update bank docs if needed
December	No Meeting	

Meeting minutes approved 01/16/23

Clarkson A. Collins

1/16/23

Clarkson Collins, Secretary

DATE